



SILVEROAKS INTERNATIONAL SCHOOL BANGALORE



DP ADMISSION POLICY



www.silveroaks.co.in



International Baccalaureate®
Baccalauréat International
Bachillerato Internacional

International Baccalaureate Organization

Mission Statement

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through inter-cultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

Silver Oaks International School

Mission Statement



To integrate in teaching and learning, the goals for conservation and social justice to develop civic virtues and emotional skills that can empower our acorns to be icons of personal and social change who will play leading roles in the transition to a sustainable future.



IB Learner Profile

Inquirers: We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

Knowledgeable: We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

Thinkers: We use critical and creative thinking skills to analyze and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

Communicators: We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

Principled: We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

Open-Minded: We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

Caring: We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

Risk-Takers: We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

Balanced: We understand the importance of balancing different aspects of our lives — intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognise our interdependence with other people and with the world in which we live.

Reflective: We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

Admission Policy

Rationale behind the Admission Policy

The culture of Silver Oaks International School is developed to optimize its impact on Mission and Vision. The idea is to create multitude platforms for everyone to maximize their potential. Based on the premise that character and competence need to be developed in congruence, the school identified ideas and designed new practices to build the character and competence of learners.

The IB has a consistent philosophy about teaching and learning that focuses on the development of the whole child, and an overarching concept of how to develop international mindedness. The programme emphasizes on the intellectual, emotional, social and physical growth, involving the traditions of learning in languages, humanities, sciences, mathematics and the arts.

Admission Committee and decision-making process:

The Admission Committee is comprised of the School Management, Head of School, Admission Manager and the Pedagogical Leadership Team. The final decision on all applications rests with the Head of School. From the time, an interaction session is completed; the Admissions Committee aims to return a decision within one week, pending any further follow-up that may be required.

Admission Process for PYP and MYP

Applications for admission are open into PP1 and Grade 1 for an academic year which starts with an online registration for school tour. Families seeking admission for their children are advised to visit the school website <http://www.silveroaks.co.in> and register for the school tour.

It is advised that **age suitability** and **transport convenience** are checked before parents register for the tour.

In the interest of the child, School is particular about age readiness for a class level.

Age : As on 1st June of the joining year the child should be

3.5 years into PPI	10.5Years into Grade VI
4.5 years into PP1I	11.5 years into Grade VII
5.5years into Grade I	12.5years into Grade VIII
6.5 years into Grade II	13.5years into Grade IX
7.5Years into Grade III	14.5years into Grade X
8.5years into Grade IV	15.5years into Grade XI
9.5Years into Grade V	

Undertaking

Parents need to give an undertaking that no changes or exemptions will be asked for after admission.

Transport

School has a fleet of buses plying in particular routes and bus stages. Routes and stages will not be changed for individual convenience.

Undertaking

Parents have to give an undertaking of the same as routes cannot be changed after admission. It is acceptable if residence is changed after admission and school transport plies in that route, application for route change can be sought for. But asking for rerouting is not acceptable.

School Tour

After the School Tour and brief presentation on the school, interested parents may seek more information from school ambassadors.

If interested they may procure the application and complete the submission with required documents on the same day or within the given date.

Documents required:

Copy of birth certificate, Transfer Certificate from previous school, copy of Aadhar card of child and parents, 2 passport photos of child and parents.

Only when all the above processes are completed, application forms are accepted.

Induction Programme & Personal Interactions

For Pre-primary I: Child and parents meet the senior leadership team of the school.

For all the other classes: an induction programme for understanding the entry level abilities of the child is taken.

Dates and timings will be intimated.

Purpose

Purpose of induction is to maintain a record of child's entry level ability in order to help if admission is done.

Personal interaction is to ascertain alignment between parents' aspirations and school's philosophy.

Confirmation of Admission

While the school exists to educate children, it is also limited in its space and capacity. Therefore limited applications are issued based on the number of seats available.

A lottery system is used to select students for the final admissions into the school. On finalization of the admission, parents are given a week's time to complete the fee formalities after which the student is enrolled into the school.

Link between Admission policy, Language Policy, Differentiated Instruction Policy and Assessment Policy.

Records of Induction programme are maintained by Admissions department and respective teachers to ensure support for children.

Differentiated Instruction Policy, Language Policy and Assessment Policy of the school ensure continued support for students after admission.

Silver Oaks thrives in the laughter and learning of children. Given the space available, we can take only some children. And we strive to build fair and just processes to enable the same.

IB Diploma Programme

Grade11- IBDP

- a. No change of name of the student (Spelling) and DOB are possible at this stage. These details will remain the same as has been recorded in the grade X board Exam certificates.
- b. If the child/ward is from a Foreign Board/School, the parent/guardian must submit at the time of admission an equivalent certificate obtained from the Association of Indian Universities.
- c. Pass certificate in accordance with the requirements of the Board at an equivalent examination taken at one and the same sitting.
- d. Aptitude test and the interview with the Principal /Coordinator is mandatory for Year 11- IBDP.

If any of the above documentation/process is incomplete, only a provisional admission will be granted, with a prescribed time limit, before which the documentation should be completed by the parent, failing which the admission to Grade 11 will be forfeited without any refund of fees paid.

Students are given the admission and subject choice forms and are counselled [by Principal, IB DPC and teachers] about the choices they can make

Students who have not studied in the school prior to seeking entry into the Diploma programme communicate with the Admissions Officer who keeps them informed about the requirements and subject choices available.

In the admissions interview conducted by the Head of School, prospective students are informed of the philosophy, structure, demands and expectations of the course and are given the opportunity, along with their parents, to ask any questions that they may have.

The concerned student then goes through the process as indicated in the school's policy and procedure '**Student Selection and Monitoring Procedures**'

Parents and students are encouraged to inform the school of any specific learning needs so that teachers can make accommodations as necessary

Criteria :

For CBSE or IGCSE or ICSE or State Board students seeking entry into the IB Diploma programme the following criteria will apply

For SL options in Math and Sciences

A Board Examination subject score of 75% for SL courses

For HL options in Math and Sciences

A Board Examination subject score of 85% for HL courses

Those falling below these parameters would be given an induction programme, post which a decision will be made on the admission.

For MYP students the following criteria will apply.

To be eligible for the IBDP, students should have passed the IBMYP Personal Project and successfully completed the school's community and service requirements.

In order to ensure access to an IB Diploma Higher Level course, a student must have studied the subject in Grade 10 and gained at least an end-of-year level 5 or equivalent.

In order to ensure access to an IB Diploma standard level course, a student must have gained at least an end-of-year MYP level 3 (or equivalent) in the last year that he/she studied the subject.

Please note that if a subject is not offered in Grade 9 and 10, such as group 3 Economics, a student should have gained a suitable grade in another subject from the same group.

Note : In the 1st few years, School wishes to offer only Hindi and French and gradually wishes to include Spanish ab initio, French ab initio and Mandarin initio.

Lang B SL – for those who have 2 -3 years of Prior Knowledge

Lang B HL – would need 4 -5 years of Prior Knowledge

So School will administer Oral test, Listening test to make the choices which the Lang teacher will make that by making a written paper, listening paper or Oral interaction paper to know which level they are in.

Students are advised to discuss the subject choices with their teachers, College Counsellor and Coordinators. Be aware that some subjects are essential for further careers, some may not be essential but highly recommended and some other subjects maybe useful as they may give a general background for some set skills.

Applicant is required to attend a bridge course in Maths, Science, Economics, Business Studies and Project Work offered by the School from the beginning of April to end of May

Student Selection and Monitoring Procedures

The school is always pleased to receive enquiries from parents.

The School encourages parents to visit the school with the child/student, by prior appointment, in order to familiarize themselves with our institution. School tours and discussions are held with the Admission team.

Prospective parents may also approach the School by writing in to the email: info@blr.silveroaks.co.in. All mails are responded to within three working days.

The procedure shall be as follows:

The following documents shall be submitted by the applicant's parents:

- Application form filled up
- Photocopy of passport, first and last page
- Visa
- Birth certificate
- Past 3 years of report cards (as applicable)
- 1 passport-sized colour photograph

The Admissions Officer shall ascertain the age appropriateness of the applicant for the grade for which admission is sought. If the applicant is not age appropriate, the Admissions Officer shall inform the parents accordingly.

The admission process for XI and above shall include:

- Entrance test in English, Mathematics and Science(s) opted for in Grades 11 and 12.
- The Entrance test papers and answer keys approved by the Academic staff shall be used. Calculators shall not be permitted. The Entrance test papers shall not follow a prescribed syllabus; they shall be diagnostic in nature.
- The Entrance test papers shall be marked by the Admissions Department referencing with the answer keys.
- An evaluation will be carried out on the basis of the marks obtained in the tests and three years reports.
- Shortlisted candidates and parents shall be called for the triangular interaction. The Resident Director or Head of School or Principals shall approve the selected candidates and grades.

Parents are required to read and sign the admission policy as stated above. By signing the document, parents indicate that they accept the terms and conditions for their child to be considered for admission to the Diploma Programme at SOSB.